

Vendor Application & Regulations May 19-21, 2017

Hours of Operation 2017

Friday May 19th: 3^{PM}-10^{PM}

Saturday May 20th: 11^{AM}-10^{PM}

Sunday May 21st: 11^{AM}-3^{PM}

Name: _____ Company Name: _____

Phone: _____ ☐ Office ☐ Cell E-Mail: _____

Address: _____ City: _____ Postal Code: _____

Signature of Applicant: _____ Date: _____

☐ By checking this box, I consent to having my business listed on the Rutland Park Society Website as a 2017 May Days Vendor

Application Type:

- ☐ Food Vendor
☐ Market Vendor

Event Fees:

- ☐ Food
☐ Market

\$600 + \$30 GST
\$250 + \$12⁵⁰ GST

Amount Due:

\$ _____ ☐ Cash
☐ Cheque
All fees due May 1 • No Exceptions

Vehicle Type: _____ Trailer Size: _____

Shooting Star Amusements will be the Midway for 2017

The only food they will be selling will be: Cotton Candy, Snow Cones, Shaved Ice, Popcorn, and Slushies.
All other food will be proudly supplied by LOCAL VENDORS

List/Description of Products you will be selling:

Please note: **Market Vendors:** will be located inside Rutland Centennial Hall. There is no need to pack up every evening as the hall will be locked up and there will be security on site throughout the weekend. Each Vendor will be allotted a 10x10 space. There will be LOTS of signage!

Food Vendors: we **must** have a copy of your Interior Health approval returned with your reply confirming attendance no later than May 1st, 2017.

Submission of this form is NOT an automatic entry to Rutland May Days
Cheques made payable to: Rutland Park Society.

MAIL: Rutland Park Society
PO Box 27063 Willow Park PO
Kelowna BC V1X 6A8

EMAIL: maydays@rutlandparksociety.com
admin@rutlandparksociety.com
PHONE: Traci @ 250.469.1099

For Office Use Only:

☐ Payment Received ☐ Insurance Documentation ☐ IHA Documentation Received

Date Received: _____ RPS Initials: _____ Vendor Location: _____



MAY DAYS **2017**

Vendor Application & Regulations

May 19-21, 2017

General Rules and Conditions

- Food vendors must obtain and display the appropriate Interior Health approval/permit
- A copy of your liability insurance must be provided
- Concessions must be self-contained. There will be a place to fill up for water and to dump each night. We are going to use one generator for all who need it.
- Space contracted by the exhibitor may not be sublet, resold or shared.
- Rutland May Days will assign the vendors their designated area.
- Vendor identification must be worn at all times, security will not allow access prior to public hours without it.

Moving in & Out

- Move in will be Friday May 19th starting at 11:00am
Vendors must be completely set up by 2:30 pm Friday May 19th
- Moving out starts Sunday May 21st at 4:00 pm. No one is permitted to leave earlier.
Vendors must be completely moved by 8:00pm, Sunday May 21st.
- Your designated area must be left in the same condition as when you arrived.

Vehicles

- All vendor vehicles must be removed from the lot 30 minutes prior to gates open. No vehicles will be allowed on the grounds during open hours. If you need to restock you will need to do so prior to opening each day.

Additional Food Vendor Policies

- Food booths must follow Interior Health regulations
- Food booths must have a fire extinguisher, size regulated by current fire safety regulations.
- NO glass bottles or glass containers to be used
- You need to remove all your garbage each day
- Only food items you list, and that been previously approved by Rutland Park Society, can be sold on site.

☐

By checking this box, I acknowledge reading and agree to the general rules and conditions set forth by the Rutland Park Society for May Days 2017

We anticipate a Great May Days Celebration, and thank you for choosing to participate this year. We look forward to seeing you there!

