

Hours of Operation 2018		
Friday May 18 th : 3 ^{PM} -10 ^{PM}	Saturday May 19 th : 11 ^{AM} -10 ^{PM}	Sunday May 20 th : 11 ^{AM} -3 ^{PM}

Company Name: _____

Owner's Name: _____

OnSite Representative's Name: _____

Phone: _____ Office Cell E-Mail: _____

Address: _____ City: _____ Postal Code: _____

Application Type:	Event Fees:	Amount Due:
<input type="checkbox"/> Food Vendor	<input type="checkbox"/> Food \$600 + \$30 GST	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque All applications and fees due April 15 No Exceptions
<input type="checkbox"/> Market Vendor	<input checked="" type="checkbox"/> Market \$250 + \$12 ⁵⁰ GST	
	<input type="checkbox"/> Tent \$40 + \$2 GST	
	<input type="checkbox"/> Table \$20 + \$1 GST	

Vehicle Type: _____ Trailer Size: _____

List/Description of Products you will be selling:

Per Contractual Agreement, Food Vendors are prohibited from selling Cotton Candy, Snow Cones, Shaved Ice, Popcorn, and Slushies.

<i>Cheque, made payable to Rutland Park Society enclosed:</i>	yes	no
<i>Insurance certificate enclosed:</i>	yes	no
<i>Food Safe certificate enclosed:</i>	yes	no
<i>BC Interior Health permit enclosed</i>	yes	no
<i>Photograph of concession stand attached:</i>	yes	no

By checking this box, I consent to having my business listed on the Rutland Park Society Website as a 2018 May Days Vendor

Submission of this form is NOT an automatic entry to Rutland May Days

All applicants will be notified of their Application status by May 1, 2018.

MAIL: Rutland Park Society
PO Box 27063 Willow Park PO
Kelowna BC V1X 6A8

EMAIL: maydays@rutlandparksociety.com
PHONE: 250.765.6516



Vendor Name

Vendor set up: We encourage all vendor trucks to arrive at the event on Friday, at 11a.m. and be set up by 2:30 p.m.

Vendor take down: Sunday, May 20 after 4:00 pm. Vendors are committed to remain in the park for the duration of May Days. Rutland Park Society will provide overnight security from May 18th through 19th. There is no parking on event grounds. Parking is available in adjacent Roxby Road Parking Lot. If you need to restock, you will need to do so prior to opening each day.

Terms and Conditions

- The vendor fee is non-refundable. Should a vendor be unable to attend for the year paid, 50% of the fee will be applied to the following year.
- Vendors **do not** have exclusivity on any one product.
- Vendors can supply their own tents, tables, chairs, etc. or The Rutland Park Society can rent you tents and tables for an additional fee.
- Vendors are responsible for their own cash, credit card and debit card security.
- Vendors will only sell family oriented items. Any dispute over items for sale will be resolved by the Rutland Park Society Board of Directors and their decisions will be final.
- Vendors must display their business insurance certificate in a prominent public place within their booth.
- Vendors must add the Rutland Park Society as an additional insured to their business insurance coverage. Lack of up-to-date insurance coverage that includes Rutland Park Society as an additional insured will result in closure and removal from the park.
- Food vendors must display their up-to-date Food Safe certificate in a prominent public place within their booth. Lack of up-to-date certification will result in closure and removal from the park.
- All food vendors must comply with the permit requirements of BC Interior Health
- Vendors must empty their grey water into the receptacle provided by event organizers
- Vendors must dispose of their own garbage and recycling in the dumpsters provided.
- Vendors must display product prices.
- Vendors must not engage in price wars.
- Vendors must only occupy their designated space and not encroach out from this space.
- Vendors must not use halogen lights. Vendors must use LED and/or fluorescent lights.
- Vendors must use government approved outdoor cables and power bars, these will be checked by our electrician and if found faulty must be replaced before the vendor can open for business.
- The BC Safety Authority Directive No: D-E3 080606 1 stipulates that: For all non-commercially built structures (such as mobile concession stands, kiosks, construction trailers and similar structures that are custom built) or if certification of commercially built structures is not available from an accredited certification or testing agency, then application for approval may be made to the BC Safety Authority:
 - a. A licensed electrical contractor obtains an installation permit prior to construction;
 - b. The installation conforms to applicable rules of the BC Electrical Code;
 - c. Inspection requests and declarations are submitted per normal installation permit procedures; and
 - d. The BC Safety Authority approval label (Silver Label) is applied to a permanently attached exterior metal plate located near the electrical service entry before the structure is shipped from the factory.

Note that our electrician will check for proper certification and approval.

Your signature confirms the information you provide is truthful and accurate, and that you have read and agree to the Vendors' Schedule and the Terms and Conditions.

Signature of Applicant: _____ Date: _____

